



NZRHA

NEW ZEALAND REINING HORSE ASSOCIATION **Policy and Procedures at NZRHA & Sanctioned Events**

1) SANCTIONED NZRHA EVENTS

Sanctioning of Events Rationale is to ensure that as an “event” it meets all the requirements set down by the NZRHA for the following purposes

- a. To undertake due diligence to facilitate safe environments for NZRHA sanctioned competitions and events
- b. To ensure that event administrators provide a fair and equitable opportunity for competitors to compete at a competitive level that is appropriate to their performance competitors.
- c. To ensure that the event is held under the rules of the sports and is organized to a high standard.
- d. There will be expectations that national and regional organizing committees have appropriate procedures in place to deal with breaches of regulations and that these will be applied for sanctioned events. Where necessary, all breaches will default to NZRHA Bylaws/constitution.

Sanctioning an event requires the following conditions;

- a. Adhere to the philosophy and objects of NZRHA and comply with these Bylaws/constitution
- b. Entry to be available to all members
- c. Provide details of proposed competition dates, days and venues and events that are to be defined by NZRHA calendar.
- d. Be constituted or have “event” rules and/or “code(s) of conduct” acceptable to NZRHA.
- e. Provide details of all competition entry fees to be borne by competitors entering to the event.
- f. Application to hold a Sanctioned Event shall first be made to NZRHA if it is not NZQHA, NZWRF, AQHA approved show.

2) Non-Sanctioned Events

- a. Events that meet NZWRF, AQHANZ & AQHA criteria will be Sanctioned and will be allocated points.

3) Health And Safety

- 3.1 This is everybody’s responsibility and is informed by various legislation, regulations, and guidelines (Health and safety at work-Employment New Zealand). It is a requirement of each competition to put in place responsible measures to ensure the safety and welfare of competitors and spectators at event venues.
- 3.2 It is the responsibilities of organizers to ensure their arenas and other space they provide for the related sporting activity is ‘fit for purpose’.

4) Complaints

- 4.1 Any complaint from any person relating to NZRHA sanctioned event must be within 72 hours of the completion of that event lodge their written report with corroborating evidence initially to the show manager or president of NZRHA. Then within this period, the show manager should choose what action to take which may include dealing with it themselves or add their endorsement and forward it to NZRHA president and committee.
- 4.2 Any Complaint relating to any alleged breach of the NZRHA By-Laws or any other matter under the jurisdiction of NZRHA must within 72 hours of the alleged breach be lodged in writing with corroborating evidence initially to the President of the NZRHA. Then within this period, the President should choose what action to take which may include dealing with it themselves or add their endorsement and forward it to the NZRHA committee for resolution.
- 4.3 Any complaint that is not lodged through the show manager and president and not in writing will be dismissed.
- 4.4 NZRHA will consider all such complaints and depending on the nature of them shall either:
 - (A) Deal with the complaint itself in consultation with the parties of those concerned.
 - (B) Refer it to the Committee members of NZRHA
- 4.5 Whichever, the following guidelines will be observed but with license to go beyond if deemed appropriate/necessary
 - (A) NZRHA will gather any additional evidence deemed appropriate to the complaint;
 - (B) The person/s against whom the complaint has been made will be notified in writing of the details of the complaint and the details of evidence provided;
 - (C) The person/s receiving notice of the complaint will be asked to write a written response to the NZRHA within 72 hours of the complaint been transmitted;
 - (D) The NZRHA will then and where necessary in consultation with the NZRHA committee determine how the complaint is to be processed and advise the involved parties accordingly.

5) APPEALS

- 5.1 Any person/s wishing to appeal any complaints decision and/or sanction must do so through the NZRHA president within 5 working days of any decision being formally notified and in doing so must include the following:
 - (a) Written substantiated grounds for the appeal;
 - (b) An undertaking that the appellant will attend the appeal hearing;
- 5.2 An appeal will have deemed to have been lodged when all of 5.1 (a&b) inclusive have been received by the NZRHA.
- 5.3 Ordinarily, appeals will be heard based on the record of the decision and the evidence received and considered by it.
- 5.4 The Appeals Committee will include the president and vice president of the NZRHA or made up of elected members from the committee if the complaint involves the president or vice president.
- 5.5 The Appeal committee will however have full discretionary authority to hear and receive such further evidence as it thinks fit although generally such evidence will only be admissible where it can be established that evidence was not available at that time of the original hearing.
- 5.6 The decisions of the appeal Committee are absolute and binding on all parties.

